

SYNOVA SA Innovative Laser Systems

**“Where others see impossibilities,
we see solutions”**



Headquartered in Ecublens near Lausanne, Synova is the pioneer of a revolutionary hybrid laser processing technology – Laser MicroJet®. Synova provides state-of-the-art high precision material processing in the semiconductor industry as well as for emerging applications in the electronics, MEMS, solar cell, flat panel display and medical industries.

To support Synova’s exciting growth, we are looking for a

Logistics – After Sales Assistant

In this position you will:

- Organize and execute the shipping of our equipments to worldwide customers and exhibitions as well as all materials returns to our suppliers
- Organize and execute materials importation from our suppliers
- Ensure the spare parts commercial process from customer request to delivery, including the preparation of customer and subsidiary quotes and PO, delivery and invoicing.
- Maintain customer service database and service calls follow-up.

For this position, we are looking for candidates with the following profile:

- CFC employé/e de commerce background or equivalent.
- Several years of experience in a similar position within an industrial technical environment
- Excellent international capital goods shipping and transport regulations know-how
- Very good command of MS office, SAP a plus.
- Strong written and verbal communication skills in English and French, German an asset
- Customer oriented, pro active, meticulous and precise

Do you want to join our fast-growing, innovative and progressive company? If you feel that you have the qualities to make an effective contribution, please apply now:

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