

SYNOVA SA Innovative Laser Systems

**“Where others see impossibilities,
we see solutions”**



Headquartered in Ecublens near Lausanne, Synova is the pioneer of a revolutionary hybrid laser processing technology – Laser MicroJet®. Synova provides state-of-the-art high precision material processing in the semiconductor industry as well as for emerging applications in the electronics, MEMS, solar cell, flat panel display and medical industries.

To support Synova’s exciting growth, we are looking for a

Accounting Manager

based in Ecublens

In this position you will:

- Keep all bookings updated on a weekly basis
- Reconcile accounts and process monthly, quarterly and year end closures
- Manage accounts payable and receivable
- Update short and long term liquidity budgeting
- Manage the monthly payroll process, HR expenses and other administrative tasks related to finance
- Perform VAT reconciliation and closure
- Provide ad-hoc administrative and analytical support

For this position, we are looking for candidates with the following profile:

- Certified Accountant educational background (Brevet Fédéral de comptable or HEG)
- At least 3-5 years accounting experience, if possible in an international environment
- Reliable, flexible and able to work under pressure
- Strong problem solving skills and good sense of initiative
- Fluent in English and French, both written and spoken; German a plus
- Excellent MS Office skills

Do you want to join our fast-growing, innovative and progressive company? If you feel that you have the qualities to make an effective contribution, please apply now:

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